

MINUTES OF MEETING
SANDMINE ROAD
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sandmine Road Community Development District was held Thursday, February 18, 2021 at 2:00 p.m. at 2227 Lelani Circle, Davenport, Florida.

Present and constituting a quorum were:

Wesley Hunt	Chairman
Aaron Struckmeyer	Vice Chairman
Amy Steiger <i>by phone</i>	Assistant Secretary
Eric Baker	Assistant Secretary
Chris Wrenn <i>by phone</i>	Assistant Secretary

Also present were:

George Flint	District Manager
Tucker Mackie	District Counsel
Broc Althafer	District Engineer
William Viasalyers	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum, and two Board members were attending by phone.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint recognized that no public was present via Zoom, only Board members and staff were in attendance.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the January 21,
2021 Meeting**

Mr. Flint asked if the Board had any comments or corrections to the January 21, 2020 Board meeting minutes. The Board had no changes.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the minutes of the January 21, 2020 meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Agreement with Exclusive Landscaping Group Inc. for Landscape & Irrigation Maintenance Services

Mr. Flint stated that this is an agreement with Exclusive Landscaping Group Inc. as the result of the discussions and actions at the previous meeting. A maintenance map was developed which delineated the responsibilities of the CDD and HOA for common area maintenance. Staff took that map and approached Exclusive Landscaping who is currently performing the services and asked them to break out their pricing associated with the areas identified as CDD. In the agenda is a Front-End Agreement prepared by District Counsel and attached to that is the proposal for the services. The scope is consistent with what they are currently providing and what they were providing under the agreement with the HOA or Developer.

The Board had no questions on the agreement with Exclusive Landscaping.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the Agreement with Exclusive Landscaping Group Inc. for Landscape & Irrigation Maintenance Services, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-02 Providing for the Removal and Appointment of Treasurer and Appointment of Assistant Treasurer

Mr. Flint stated that this the resolution removes Ariel Lovera as Treasurer. He was an employee of GMS and he had recently left GMS. As a result of that we need to remove him as the Treasurer and are asking the Board to designate Jill Burns as Treasurer who is with GMS and works in our office in Orlando. We are also asking the Board to designate Katie Costa as the Assistant Treasurer. She is Director of Operations for GMS' accounting group. This would allow GMS to manage the District's financials and checking accounts. The Board had no questions on the resolution.

On MOTION by Mr. Hunt, seconded by Ms. Steiger, with all in favor, Resolution 2021-02 Providing for the Removal and Appointment of Treasurer and Appointment of Assistant Treasurer, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Proposal with Sitex
Aquatics for Fountain Maintenance –
ADDED**

Mr. Flint stated that this is the company that currently maintains the fountains and they need to get the agreement in the District's name. We will need an agreement to be prepared by Counsel that would go along with this, it is for fountain maintenance and it is \$100 weekly with a quarterly cleaning of \$250 for an annual cost of \$6,200.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the Proposal with Sitex Aquatics for Fountain Maintenance, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Althafer stated that he did not have anything to report at this time but he was available for any questions.

Mr. Flint stated that Mr. Althafer was working on the balance of the requisition for some of the reimbursement impact fees. He noted there is some retaining wall work that is remaining to be paid.

Ms. Mackie stated as confirmed by Mr. Althafer both the retainage has been released and those retaining walls are complete so now they can release the withheld funds. In addition, there are amounts in the Engineer's Report identified as part of the project for impact fee credits and Broc is working on obtaining the appropriate amount for reimbursement from the District and she will be processing that requisition as well.

C. District Manager's Report.

i. Balance Sheet and Income Statement

Mr. Flint presented the unaudited financials through December 31st. There was no action required. Any questions? Hearing none,

ii. Ratification of FY2021 Funding Request #7

Mr. Flint presented ratification of Funding Request #7 which totals \$6,341.54 part of it is for FY20 and part of it is for FY21. This was already transmitted to Pulte under the funding agreement.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the FY2021 Funding Request #7, was ratified.

iii. Consideration of FY 2021 Funding Request #8

Mr. Flint presented Consideration Funding Request #8 which is dated February 3rd that totals \$12, 227.01. The Board had no questions.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the Consideration of FY2021 Funding Request #8, was approved.

EIGHTH ORDER OF BUSINESS

Other Business

Mr. Flint asked for any other comments or questions? Hearing none,

NINTH ORDER OF BUSINESS

Supervisors Request

There being none, the next item followed.

TENTH ORDER OF BUSINESSES

Adjournment

Mr. Flint adjourned the meeting.

On MOTION by Mr. Hunt, seconded by Mr. Baker, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman