

MINUTES OF MEETING
SANDMINE ROAD
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sandmine Road Community Development District was held Thursday, May 20, 2021 at 2:00 p.m. at 2227 Lelani Circle, Davenport, Florida.

Present and constituting a quorum were:

Eric Baker	Chairman
Aaron Struckmeyer	Vice Chairman
Amy Steiger	Assistant Secretary
Sean Bailey	Assistant Secretary

Also present were:

George Flint	District Manager
Tucker Mackie	District Counsel
Broc Althafer	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum. Mr. Bailey was sworn in at this meeting.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint recognized that no public was present via Zoom, only Board members and staff were in attendance.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Wesley Hunt

Mr. Flint asked for a motion to accept Mr. Hunt's resignation.

On MOTION by Mr. Struckmeyer, seconded by Mr. Baker, with all in favor, the Resignation of Wesley Hunt, was approved.

B. Appointment of Individual to Fulfill the Board Vacancy in Seat #1 with a Term Ending November 2024

Mr. Flint explained that Mr. Hunt's seat expires in November 2024 and asked for nominees to fill his seat. Sean Bailey was nominated, and Mr. Flint swore in Mr. Sean Bailey and reviewed the Sunshine and Financial Disclosure forms.

On MOTION by Mr. Struckmeyer, seconded by Mr. Baker, with all in favor, the nomination of Mr. Sean Bailey for Seat #1 ending in November 2024, was approved.

C. Election of Officers

Mr. Flint stated that seats could be handled individually or as a group.

D. Consideration of Resolution 2021-03 Electing Officers

Mr. Flint stated that Mr. Wes Hunt was the Chairman, Mr. Struckmeyer was Vice Chairman, and the others were Assistant Secretaries. Mr. Flint was Secretary and Ms. Burns was Treasurer.

Mr. Struckmeyer nominated Eric as Chairman, and Mr. Struckmeyer as Vice Chairman, and Sean Bailey, Chris Wrenn and Amy Steiger as Assistant Secretaries. Mr. Flint will remain Secretary, and Ms. Burns Treasurer and Katie Costa as Assistant Treasurer.

On MOTION by Mr. Struckmeyer, seconded by Ms. Steiger, with all in favor, the Resolution 2021-03 Electing Officers with Mr. Eric Baker as Chairman, Mr. Struckmeyer as Vice -Chairman, Ms. Amy Steiger, Mr. Sean Bailey and Mr. Chris Wrenn as Assistant Secretaries, Mr. George Flint as Secretary, Ms. Burns as Treasurer, and Ms. Costa as Assistant Treasurer, were approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the February 18, 2021 Meeting

Mr. Flint asked if the Board had any comments or corrections to the February 18, 2020 Board meeting minutes. The Board had no changes.

On MOTION by Mr. Struckmeyer, seconded by Mr. Baker, with all in favor, the Minutes of the February 18, 2020 Board Meeting, were approved.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2021-04
Approving the Proposed Budget for Fiscal
Year 2022 and Setting a Public Hearing**

Mr. Flint stated each year the Board needed to approve a proposed budget and he recommended August 19, 2021 at 2:00 p.m. at the Amenity Center address. The proposed budget contains administrative expense changes which are due to new bond issuances in place. Operation and Maintenance line items have been added. The total proposed budget is \$219,691.

On MOTION by Mr. Struckmeyer, seconded by Mr. Bailey, with all in favor, Resolution 2021-04 Approving the Proposed Budget for Fiscal Year 2022 and Setting the Public Hearing for August 19, 2021 at 2:00 p.m. at the Amenity Center, was approved.

SIXTH ORDER OF BUSINESS**Consideration of Proposals for Arbitrage
Rebate Calculation Services (2)**

Mr. Flint stated this is required by IRS to determine we are not earning more interest than we are paying. Two proposals were received from Grau & Associates for \$600 and from AMTEC for \$450. Mr. Flint added the AMTEC is for 5 years. He recommended the Board select AMTEC.

On MOTION by Mr. Struckmeyer, seconded by Mr. Baker, with all in favor, the Proposal for Arbitrage Rebate Calculation Services from AMTEC, was approved.

SEVENTH ORDER OF BUSINESS**Consideration of Resolution 2021-05
Authorizing Boundary Agreement**

Ms. Mackie stated this Resolution proposes the addition of Phase 3 that was recently acquired, and it will be included in the District and be funded. This addition will result in about 144 additional units. Mr. Flint added that Exhibit 'A' would be included with a description of the land.

On MOTION by Mr. Struckmeyer, seconded by Mr. Bailey, with all in favor, Resolution 2021-05 Authorizing Boundary Agreement, was approved.

EIGHTH ORDER OF BUSINESS**Consideration of Boundary Amendment
Funding Agreement with Pulte Home
Company, LLC**

Mr. Flint stated that the funding agreement with the Developer and the District that the Developer would bear costs of the boundary amendment.

On MOTION by Mr. Baker, seconded by Ms. Steiger, with all in favor, the Boundary Amendment Funding Agreement with Pulte Home Company, LLC, was approved.

NINTH ORDER OF BUSINESS

Financing Matters

A. Consideration of Engineer's Report

Mr. Flint stated there were issues holding the engineer up from finalizing his review of the costs estimates and the legal description of the area. This item was deferred to the June meeting.

Mr. Althafer added they are working through some permitting issues with Polk County that has caused unexpected delays.

B. Consideration of Assessment Methodology

C. Consideration of Resolution 2021-06 Declaring Special Assessments

D. Consideration of Resolution 2021-07 Setting a Public Hearing for Special Assessments

This was deferred to the June meeting.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Althafer stated he was working on the revised Engineer's Report for Phase Two A & B, and Supplemental Report for Phase 3. Mr. Flint asked about irrigation system and asked for follow-up. Mr. Althafer replied he was able to get a copy of the plans, is working on it currently, and should have a proposal in a few weeks. He clarified the proposal would be for how to break down the sub-metering.

C. District Manager's Report

i. Balance Sheet and Income Statement

Mr. Flint presented the unaudited financials through March 31st. There was no action required. Any questions? Hearing none,

ii. Ratification of FY2021 Funding Request #8 - 10

Mr. Flint presented ratification of Funding Request #8-10 that were submitted to the Developer.

On MOTION by Mr. Struckmeyer, seconded by Ms. Steiger, with all in favor, the Funding Request #8-10, was ratified.

iii. Presentation of Number of Registered Voters – 0

Mr. Flint stated this is required each year as of April 15th. The Sandmine Road District has no voters to report. There was no Board action required.

ELEVENTH ORDER OF BUSINESS

Other Business

Mr. Flint asked for any other comments or questions? Hearing none,

TWELTH ORDER OF BUSINESS

Supervisors Request

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESSES

Adjournment

Mr. Flint adjourned the meeting.

On MOTION by Mr. Struckmeyer, seconded by Mr. Baker, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman