

**MINUTES OF MEETING  
SANDMINE ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Sandmine Road Community Development District was held Thursday, **October 21, 2021** at 2:00 p.m. at 1115 Aloha Blvd, Davenport, Florida.

Present and constituting a quorum:

Eric Baker  
Aaron Struckmeyer  
Sean Bailey

Chairman  
Vice Chairman  
Assistant Secretary

Also present were:

George Flint  
Tucker Mackie *by phone*  
Broc Althafer *by phone*  
William Viasalyers

District Manager, GMS  
District Counsel  
District Engineer  
Field Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint stated that there were not any members of the public present to comment.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the September 23,  
2021 Meeting**

Mr. Flint asked if the Board had any comments or corrections to the September 23, 2021 Board meeting minutes. The Board had no changes.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the Minutes of the September 23, 2021 Board Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-01  
Finalizing Assessments**

Mr. Flint reviewed Resolution 2022-01. He noted that the underwriter had priced the bonds and they now know the final terms. They finalized the Assessment Methodology and prepared this resolution to finalize the assessments.

Ms. Mackie noted that this supplements the Master Assessment resolution that was adopted at the last meeting and equalizes the assessments in accordance with the terms of the bonds as issued. Ms. Mackie noted that the resolution would approve of the Amended and Restated Master Engineer's Report dated August 2021 for the Phase 2 project as described and also approve of the Supplemental Assessment Methodology report for Assessment Area 2 dated October 14, 2021 and prepared by GMS. Those reports are both attached as exhibits to the resolution. Ms. Mackie noted that Exhibit 'C' provides for the interest and maturity on the bonds. Exhibit 'D' are the sources and the uses of the funds of the Series 2021 bonds. The paramount being \$7,435,000. Exhibit 'E' identifies the debt service due on the bonds over the course of the next 30 years.

Ms. Mackie noted that following the approval of the resolution and the closing of the bonds, the District's Secretary will be authorized to file an additional notice of the assessments in the public record. The Board had no questions for Ms. Mackie or Mr. Flint.

On MOTION by Mr. Baker, seconded by Mr. Struckmeyer, with all in favor, Resolution 2022-01 Finalizing Assessments, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Amended and Restated  
Cost Share Agreement**

Mr. Flint stated that this agreement has to do with the allocation and the expenses between the CDD and the HOA relative to irrigation of the entranceway.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the Amended and Restated Cost Share Agreement, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Agreement with Berger, Toombs, Elam, Gaines & Frank to Provide Auditing Services for Fiscal Year 2021**

Mr. Flint noted that every year the CDD, by statute, is required to have an annual independent audit performed. Mr. Flint stated that the amount was a not to exceed of \$3,260. The Board had no questions on the agreement.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the Agreement with Berger, Toombs, Elam, Gaines & Frank to Provide Auditing Services for Fiscal Year 2021, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Series 2021 Requisition #1**

Mr. Flint noted that they will fund Requisition #1 either at closing or as close to closing as possible. Ms. Mackie and Mr. Althafer are working to get the costs together and the requisition prepared. Ms. Mackie suggested authorizing the Chairman to approve the requisition once it's prepared.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, Authorization for the Chairman to Approve the Series 2021 Requisition #1 once prepared by counsel, was approved.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Joint Letter by Hopping Green & Sams, P.A. and Kutak Rock LLP – ADDED**

Ms. Mackie noted that they provided a transition letter that announces the departure of herself along with 9 of her partners to the law firm of Kutak Rock effective November 15, 2021. Mr. Flint noted that they could either go with the new firm or seek new counsel because Hopping Green & Sams will no longer exist after the transition. Mr. Flint's recommendation was to direct HGS to transfer their files for Sandmine Road to Kutak Rock.

On MOTION by Mr. Baker, seconded by Mr. Bailey with all in favor, the Joint Letter by Hopping Green & Sams PA and Kutak Rock LLP, was approved.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Mackie noted that Mr. Flint had preclosing documents for Mr. Baker to sign in order to close on bonds next week.

**B. Engineer**

Mr. Althafer stated that they are working on a boundary amendment. They are working on construction documents for that now. He stated that area will be annexed into the District.

**C. District Manager's Report**

**i. Balance Sheet and Income Statement**

Mr. Flint presented the unaudited financials. There was no action required.

**ii. Ratification of FY2021 Funding Request #18 – 21**

Mr. Flint presented ratification of funding requests #18 - #21 that were submitted to the Developer. He asked the Board to ratify them.

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| On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the FY2021 Funding Request #18 – 21, were ratified. |
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**TENTH ORDER OF BUSINESS**

**Other Business**

Mr. Flint asked for any other comments or questions. Hearing none,

**ELEVENTH ORDER OF BUSINESS**

**Supervisors Request**

There being none, the next item followed.

**TWELTH ORDER OF BUSINESS**

**Adjournment**

Mr. Flint adjourned the meeting.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the meeting was adjourned.

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman