

**MINUTES OF MEETING  
SANDMINE ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Sandmine Road Community Development District was held Thursday, **January 20, 2022** at 2:00 p.m. at 1115 Aloha Blvd, Davenport, Florida.

Present and constituting a quorum:

Eric Baker  
Amy Steiger  
Sean Bailey

Chairman  
Assistant Secretary  
Assistant Secretary

Also present were:

George Flint  
Clayton Smith  
Broc Althafer *by phone*

District Manager, GMS  
Field Manager  
District Engineer

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint stated that there were not any members of the public present to comment.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 21,  
2021 Meeting**

Mr. Flint asked if the Board had any comments or corrections to the October 21, 2021 Board meeting minutes. The Board had no changes.

On MOTION by Mr. Baker, seconded by Ms. Steiger, with all in favor, the Minutes of the October 21, 2021 Board Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Ratification of Phase 2A Infrastructure Acquisitions and Conveyances**

Mr. Flint stated that District counsel has been working with the District engineer on conveying the infrastructure from the developer to the CDD and as part of that there are some Bills of Sale that were incorporated into the requisitions for the bond funding and they are asking for the Board to ratify the Bills of Sales. This was executed by Pulte and accepted by the District when the requisition was funded. The improvements and pricing are in line with the engineer’s report.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, Phase 2A Infrastructure Acquisition and Conveyances, was ratified.

**FIFTH ORDER OF BUSINESS**

**Ratification of Series 2021 Requisitions 1 – 3**

Mr. Flint stated that these are for the Series 2021 bonds that were issued. Requisition #1 is for Hopping, Green & Sams for \$224. Requisition #2 is also for Hopping, Green & Sams for \$688.50. Requisition #3 is for Pulte Home Company, LLC for \$1,380,412. Requisitions and the Bill of Sale from Pulte can be found in the agenda package.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, Series 2021 Requisitions 1-3, were ratified.

**SIXTH ORDER OF BUSINESS**

**Consideration of Data Sharing and Usage Agreement with Polk County Property Appraiser – ADDED**

Mr. Flint noted that this is an agreement that is required by all government entities that has been seen by the Board members in the past.

On MOTION by Mr. Baker, seconded by Ms. Steiger, with all in favor, the Data Sharing and Usage Agreement with Polk County Property Appraiser, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Contract Agreement  
with Polk County Property Appraiser –  
ADDED**

Mr. Flint stated that this allows the District to use the tax bill as the assessment collection method and the agreement has been reviewed by District counsel.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the Contract Agreement with Polk County Property Appraiser, was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

**i. Memo on Wastewater and Stormwater Needs Analysis**

Mr. Flint noted that the District does not own a wastewater system, but the stormwater needs analysis does apply because the District owns the stormwater system. There are new statutory requirements which the District will need to prepare and file a report by June 30<sup>th</sup>. The memo can be found in the agenda package. The District engineer is preparing a proposal for the Board’s consideration at the next meeting.

**B. Engineer**

Mr. Althafer stated that they are wrapping up development activity on Phase 2B. They are anticipating a final walk with Polk County in the next few weeks and he gave an update on the next steps.

**C. District Manager’s Report**

**i. Balance Sheet and Income Statement**

Mr. Flint presented the unaudited financials. There was no action required.

**ii. Ratification of FY2021 Funding Request #22 – 23**

Mr. Flint presented ratification of funding requests #22-23 that were submitted to the Developer. He asked the Board to ratify them.

On MOTION by Mr. Baker, seconded by Ms. Steiger, with all in favor, FY2021 Funding Request #22-23, were ratified.

**NINTH ORDER OF BUSINESS**

**Other Business**

Mr. Flint asked for any other comments or questions. Hearing none,

**TENTH ORDER OF BUSINESS**

**Supervisors Requests**

Ms. Steiger asked for a report of any upcoming funding requests. Mr. Flint noted that he will get a cash flow report which will directly correlate with the funding requests and will report back to the Board.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Flint adjourned the meeting.

On MOTION by Mr. Baker, seconded by Mr. Bailey, with all in favor, the meeting was adjourned.

  
\_\_\_\_\_  
Secretary/Assistant Secretary

  
\_\_\_\_\_  
Chairman/Vice Chairman