

**MINUTES OF MEETING  
SANDMINE ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Sandmine Road Community Development District was held Thursday, **May 19, 2022** at 2:00 p.m. at 1115 Aloha Blvd, Davenport, Florida.

Present and constituting a quorum:

Eric Baker  
Amy Steiger  
Sean Bailey  
Chris Wrenn

Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

George Flint  
Andy Hatton  
Tucker Mackie  
Broc Althafer

District Manager, GMS  
Field Manager  
District Counsel  
District Engineer

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll. Four Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint stated that there were no public comments.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the January 20,  
2022 Meeting**

Mr. Flint asked if the Board had any comments or corrections to the January 20, 2022 meeting minutes. The Board had no changes.

On MOTION by Mr. Baker, seconded by Ms. Steiger, with all in favor, the Minutes of the January 20, 2022 Board Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Ratification of Proposal for Stormwater Needs Analysis**

Mr. Flint stated this was a new legislative requirement due by June 30<sup>th</sup>. GMS had authorized the engineer to move forward with the project. Mr. Flint asked the Board to ratify the proposal.

On MOTION by Mr. Baker, seconded by Mr. Wrenn, with all in favor, the Proposal for the Stormwater Needs Analysis, was ratified.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-02 Approving the Proposed Fiscal Year 2023 Budget and Setting a Public Hearing**

Mr. Flint noted that the District is required to approve a proposed budget by June 15<sup>th</sup> each year. He noted it is not binding on the Board. Mr. Flint recommended setting the July 21, 2022 meeting as the public hearing. He noted that Exhibit A is the attached proposed budget and there is a proposed increase included in this budget. This takes into account all of Phase 1 and Phase 2. This does not include Assessment Area 3 expenses or revenues. Mr. Flint reviewed the increases which included administrative costs and District Management fees for a 5% increase. The total budget has an increase of about \$11,000. He noted that the Operations and Maintenance increased with landscaping going from \$52,000 to \$113,820 based on numbers from Exclusive Landscaping. He added water and sewer is subject to change. The proposed increase for townhomes is \$196/year, single family 40' is \$210 and a single family 50' is \$263 per year.

Mr. Flint stated a mailed notice will be required prior to the public hearing that will be sent to all property owners within the CDD notifying them of a proposed increase.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, Resolution 2022-02 Approving the Proposed Fiscal Year 2023 Budget and Setting a Public Hearing for July 21, 2022 at 2:00 p.m., was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Mackie noted that the boundary petition was filed and they are coordinating the public hearing for June 21<sup>st</sup>. She noted Supervisor Wrenn wanted the acquisition for 2D as quickly as possible and they need to get the complete cost for sale and completing the bill of sale. She noted that it will be presented at the July meeting.

**B. Engineer**

Mr. Althafer reviewed the Stormwater Management Needs Analysis Report during “Other Business.”

**C. District Manager’s Report**

**i. Balance Sheet and Income Statement**

Mr. Flint presented the financials to the Board. There was no action required.

**ii. Ratification of Funding Request #24**

Mr. Flint presented ratification of funding request #24 for the boundary amendment for \$200.50.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, Funding Request #24, was ratified.

**iii. Ratification of Series 2021 Requisition 4-6**

Mr. Flint presented requisition #4 for counsel for \$1,270, requisition #5 is for counsel for \$1,133, and requisition #6 is for counsel for \$185.50. He noted that these requisitions were related to preparing and processing the acquisition.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, Series 2021 Requisition #4-6, were ratified.

**iv. Presentation of Number of Registered Voters: 0**

Mr. Flint noted that each year the District is required to announce the number of registered voters residing in the District as of April 15<sup>th</sup>. Sandmine has no voters within the boundaries. He

explained the reason for announcing this every year is because once the District is in existence 6 years and has 250 registered voters, the method for electing Board members starts to transition.

**v. Designation of November 1<sup>st</sup>, 2022 as the Landowners' Meeting Date**

Mr. Flint noted that the Landowners' election will be November 1, 2022. The seats up for election are Eric Baker, Chris Wrenn, and Amy Steiger's.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, November 1, 2022 will be the Landowner's Meeting, was approved.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

Mr. Flint asked for any other comments or questions. The engineer reviewed the Stormwater Needs Analysis Report at this time. After review, the Board approved the report. It noted that an inspection will be conducted.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, Accepting the Stormwater Needs Report, was approved subject to any changes needed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Mr. Flint adjourned the meeting.

On MOTION by Mr. Wrenn, seconded by Mr. Baker, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman